

Jefferson County Horse and Pony Project

Board Meeting Minutes

November 7th, 2023

Present:

Jenn Olson, Chair
Jessica Pfeifer, Vice-Chair
Erica Neis, Secretary
Jordan Soleska, Reporter
Terri Besch, At-Large
Julie Lohman, At-Large
Analisa Boshart, Youth Chair
Marissa Blazewicz, Youth Vice-Chair
Rylie Neis, Youth Secretary
Celia Olson, Youth Treasurer
Aubrey Soleska, Youth Reporter
Kinsley Kutz, Youth At-Large
Gracie Lohman, Youth At-Large
Tamara B., Adult Leader

1. The meeting was called to order at 7:10pm by Jenn O.
2. Pledges were led by Marissa B.
3. Erica gave the Secretary's Report – The September and October board meeting minutes have been posted on the JCHP website and a hard copy was made available.
 - a. Gracie L. made motion to approve the minutes from September, seconded by Jordan S. Approved unanimously.
 - b. Celia O. made motion to approve the minutes from October, seconded by Marissa B. Approved unanimously.
4. Celia O. gave the Treasurer's Report
 - a. Beginning Balance: \$28,770.10
Ending Balance: \$28,426.76
 - b. Julie L. made a motion to approve the Treasurer's Report, seconded by Celia O. Approved unanimously.
5. Parades
 - a. Helenville (December 1st) and Jefferson (December 2nd)
 - b. Jessica P. mentioned that youth are signing up but not interested in doing floats, etc. Horses would be up front and would need to be ready to go when the parade starts.
 - c. Jenn O. suggested sending out a sign-up genius with suggestions of how to decorate and prepare. Jenn offered to take care of this. Each parade will need two adult leaders. Jenn and Terri will attend the Helenville parade.
 - d. Terri B. mentioned that glow sticks and battery-operated lights/fairy lights work well for decorating.

6. Holiday Hooves
 - a. No sign-ups so far. They will end registration at some point.
 - b. Jenn will let Jordan know if anyone reaches out wanting to attend.
 - c. Jordan will reach out to the Wisconsin Horse Council.
7. Complete Calendar and Education Plan
 - a. Jenn mentioned a letter from the extension office saying that we have provisional status as a project because we need to finish our education plan.
 - b. November – Kayla W. will be presenting on equine bodywork and Magnawave.
 - i. Jessica suggested that we provide handouts on horse skeletons/body parts, etc.
 - ii. Julie suggested something like Pin the Tail on the Donkey with putting bones in the right place.
 - c. December - Parades
 - d. January – Tack Sale AND WI Equine tour
 - e. February – Hippology
 - i. Jessica asked if we do this like a regular Tuesday meeting at the activity center, or if we do it somewhere else. She suggested a tour of a barn Bristol with hippology afterwards in their heated barn. Jordan suggested pairing it with the Ingleside water park (hippology and water fun. We could always find a different hotel or water park if needed. Jordan will check with Ingleside.
 - f. March – Poster and Speech contest at the Activity Center
 - g. April – Vaccine Clinic (equine ambassador usually sets this up with help from the committee), Randall Tack demo and Fashion Show (how to clean tack and what to wear when showing) – NEED LOCATION.
 - h. May – May Show and Horse Judging
 - i. Hoping to do Horse Judging at a farm. If there is a judging team, they would need to meet separately to prepare. Jenn will ask Pam Seidl if she would still be willing to run it. Jenn will send out a sign-up genius for interest in horse judging. 4 minimum for a team.
 - i. June – Horse Show Prep and Etiquette. Jessica also suggested an open ride to bring horses and get them used to the fair grounds.
 - j. July – Fair
 - k. August – Banquet and wrap-up
 - l. Scavenger Hunt – at WI Equine? At someone's barn?
8. Tack Sale – January 21st
 - a. Jenn called to confirm with fair park, but no one answered the phone.
 - b. Jessica Pfeifer called Angela to get info from previous years. The form to sign up for a booth is in the google drive. Angela paid around \$12 to have a website where all of the forms can be downloaded (jchp-wi-org). Angela will send the website renewal to Jenn. In past years, Angela emailed every person that has had a booth in the past with a new form. She used a spreadsheet to keep track. Jessica suggested keeping people in the same spot if they liked that spot.
 - i. Get email form out to possible vendors right away, call to check in and follow up.
 - ii. Angela should have previous years sign-ups back to 2015.
 - iii. Should take less than two hours for setup if there are enough helpers.

- iv. Last year, we gave vendors wrist-bands – the board agreed to do this again. We also gave people that entered wristbands, but we ran out early. Julie suggested a horseshoe or clover stamp instead.
- v. Marissa and Tamara offered to be in charge of the spreadsheet.
- vi. Erica offered to lead the set-up on Saturday.
- vii. Jenn can be there Saturday and Sunday
- viii. Terri can come to committee meetings
- ix. Jordan can help with pre-planning
- x. The board scheduled a sub-committee meeting for the tack sale on November 18th after the event with Kayla.

9. Other Business

- a. The board discussed the vaccine clinic last year and how to prevent non-4-H people from attending. Last year, the vet told Jenn how many people could attend and how many horses within the time-slots.
 - b. Question: would the float teeth for an added charge if the event is strictly JCHP members?
10. Point Cards – tabled until the December meeting, Jenn will see if we can all get copies of Jerry's rough draft at the December meeting.
11. Terri asked about having Katelyn order hippology boards for February.

Celia O. made a motion to adjourn the meeting at 8:14pm, seconded by Marissa B.

The next board meeting will be December 5th at 7:00pm.