

Jefferson County Horse and Pony Project

Board Meeting Minutes

January 2nd, 2024 via Zoom

Present:

Jenn Olson, Chair
Jessica Pfeifer, Vice-Chair
Erica Neis, Secretary
Jordan Soleska, Reporter
Terri Besch, At-Large
Julie Lohman, At-Large
Rylie Neis, Youth Secretary
Aubrey Soleska, Youth Reporter
Gracie Lohman, Youth At-Large
Tamara B., Adult Leader

1. The meeting was called to order at 6:24pm by Jenn O.
2. Pledges were led by Gracie L.
3. The Secretary's Report was tabled until the next meeting.
4. Jenn O. gave the Treasurer's Report for December
 - a. Beginning Balance: \$28,415.41
Ending Balance: 28,416.22
 - b. Julie L. made a motion to approve the Treasurer's Report, seconded by Celia O. Approved unanimously.
5. Tack Sale Update
 - a. Julie will be there by 8am Sunday (all day) and Saturday for set-up. She got 600 green wristbands for the entrance and 100 gold wristbands for vendors. She originally got hand stamps but felt like they could be too messy.
 - b. Tami will be there first thing Sunday morning.
 - c. Jenn and Celia will be there Saturday and Sunday (would prefer not 6am, if there is enough other help).
 - d. Erica will be there Saturday to lead set-up.
 - e. A sign-up genius is needed for members. Jordan will set this up. The most help is needed from 6-9am on Sunday. Youth that plan to bring items to sell should volunteer at least one hour that day.
 - f. JCHP booth – youth can sell their items
 - g. Equiholic vendor wants to bring a trailer – possibly in the West Building to take up space but also inspire people to go to the West Building
 - h. Blackhawk appaloosa is bringing 7 tables
 - i. Halter Engraving vendor – NEW. This might be helpful to post on Facebook ahead. Tammy is waiting for all of her payment/info first.

- j. Jordan suggested posting a list of all consigners on FB once the deadline to sign up has passed. Tammy can send things to Julie to post on FB.
 - k. Tammy mentioned that the main building is almost full
 - l. Previously, Angela helped to make map and guide Tammy and Jessica.
6. Point Cards – accumulating for a trip and end of year awards
- a. Terri just received a digital copy of the most recent Points Card. The new safety skills checklist and riding safety checklist need to be added to the card. This was discussed by the board.
 - b. Educational points should include countywide hippology or any other events or videos watched. Horse Judging points should include countywide or any other events or videos watched. Get rid of spring work shop on points card and add the May Show clinic. Horse judging teams: Individual and Team, Junior division – grades 3-8, Senior division – grades 9-13. Terri will reach out to the regional person to get info on horse judging
 - c. The board looked for information on exactly when the horse judging team would compete. Regional might be May 11-12 at Dodge County Fairgrounds, but this is not clear. They also compete the Saturday Night of State Horse Expo.
 - d. Youth need to acquire a signature for each item from an adult board member.
 - e. Discussion ensued about requirements for educational opportunities, shows, showmanship, etc. The decision was made to focus on education plus any 4-H shows.
 - i. No breed points
 - ii. No points for showing outside of 4-H
 - iii. “Helping hands” points for volunteering at shows/events outside of 4-H.
 - f. List of sub-committees could be listed in the handbook. Add an “etc.” so that we can add any new sub-committees as needed.
 - g. Countywide meeting is needed to go over the new points card. The board discussed how to make this “required”. Can it be recorded? When will this meeting be held?? Erica suggested a questionnaire (4 questions?) for youth that attend and youth that watch the recording, to make sure they understood the information.
7. Calendar of events
- a. January meeting for 15 minutes and then tour WI Equine.
 - b. February 20th 6:30pm at Fair Park–Hippology (Jenn has been in contact with Katelyn about hippology boards). Jenn will check with fair park and reserve.
 - c. Education nights – stick to Mondays at the Extension building. Jessica will contact Kayla W. about possibly leading. Check with Katelyn about leadership requirements. Communicate clearly to members about topics and presenter. Terri can send list to the board members about the topics that the youth need to know.
 - d. Poster and Speech Contest, March 19th 6:30pm – Lori can get a speech judge. Jenn can contact an art teacher to judge posters.
 - e. Terry will reach out to the vet about the 2024 vaccine clinic. April?
8. Jessica mentioned getting started on Equine Ambassador – who are the older youth that might apply? 9th – 12th grade, enrolled in 4-H for at least 2 years, currently enrolled in horse and pony project. Can Sydney do a short clip that can be posted on Inst and FB?
9. Remind Sydney to attend board meetings.
10. Discussion of budget and educational offerings
- a. Research educational tools for Monday night education or lesson nights to have on hand.

- b. The board discussed purchasing a cowboy curtain or other trail equipment, new cones, hoses and nozzles for the wash rack, flag holders (that attach to the stirrup), a new buzzer for the horse quiz bowl, and an additional mounting block.

11. Handbook Discussion

- a. Jenn suggested that everyone review the handbook and make notes or suggestions, highlight corrections, and then email the group.
- b. Remove specific info about fair or state events that are now separate from JCHP.
- c. Add sections on safety, horseless horse, scholarships, meetings and offerings such as hippology, quiz bowl, and other educational events.

12. Lori will review and update the By-Laws

13. JCHP committee will meet about the handbook via Microsoft Teams or Zoom on January 23rd at 6:15pm.

14. Tammy asked if JCHP would like to have the May Show promoted by Border Run again this year because the fee is due (possibly \$100). Jessica made a motion to approve the fee to Border Run, seconded by Julie L. Motion passed unanimously. Tammy will reach out and move forward on this.

Terri B. made a motion to adjourn the meeting at 8:55pm, seconded by Jessica P.

The next board meetings will be January 23rd at 6:15pm (virtual to discuss the handbook) and February 6th at 7:00pm.