

Jefferson County 
SMALL ANIMAL SALE

**4-H Project
Record Book
Advanced
(8th grade & Up)
2017-18**

- * Record books are due to UWEX Office by 4 p.m. on September 7, 2018
- * A pdf fillable form is available at <https://jefferson.uwex.edu/4-h-youth-development/small-animal-sale/>

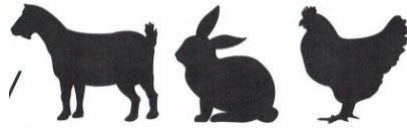
Instructions for Using this Record Book

This record is designed to be the place for you to keep records on your market animal projects. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments and provide a place to keep important records. A record book is not meant to be a chore. Instead, it is a way for you to learn about your project, as well as other valuable skills such as setting goals, collecting information, evaluating information, tracking costs and expenses, organization and others.

Read through the book carefully and complete all sections requested. Do not leave any sections blank unless they do not relate to your project animal. It is important that you do your own work, but ask your 4-H leader, Extension Agent, parents or other 4-H volunteers for help when you do not understand something.

1. Read through this book and familiarize yourself with the kinds of records you will need and where information should be recorded. Discuss the book with your parent and/or 4-H leader.
2. Complete essential information when you first start your project, such as the cover page and the project planning page. Share your goals with your 4-H leader.
3. Keep your records up to date. Record information as it occurs. Consider setting aside specific times during the project when you will work on your record book.
4. Write neatly and legibly. Use only one color ink.

“The purpose of the 4-H Livestock Program is to provide young people an opportunity to participate in a series of activities designed to improve citizenship, sportsmanship, character, competitive spirit, discipline, responsibility and livestock knowledge, while creating an atmosphere of personal development and awareness of life around us.”



Jefferson County Small Animal Project Record

Name		4-H Age	
Club Name			
Years in 4-H		Years in this Project	
I have completed this record and believe all information to be complete and accurate.			
_____	_____	_____	_____
Member's Signature	Date	Parent's Signature	Date

Please select your 4-H Project below: (check all that apply)

- Market Poultry
- Market Rabbits
- Market Goats

Project Activities

Include: Trainings, Skillathons, Judging, Workshops, Speeches, Demonstrations.
All project activities listed should be about this project area only.

Date	Name of Activity/Event	Location <small>(School, Club, County, Regional, State, National etc.)</small>

Project Exhibits

Include: Fairs, Shows, Community Events, etc.
All project exhibits listed should be for projects in this area only.

Date	Exhibit	Location/Event	Placing <small>(if applicable)</small>

4-H Project Questions

What do you consider most successful about your project this year?

What challenges did you face, how did you handled them and what did you learned from them?

What safety practices did you use?

Was the cost of keeping your project what you expected?



Project Photos

** Please limit yourself to a maximum of two photo pages. **
All photos should have labels describing what was learned.





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Animal Care and Management

Your project requires regular care and management. List the things necessary to take care of your project animal(s).

Include the following:

- Feeding and watering practices
- Grooming (washing, clipping, trimming, foot care, etc.....)
- Health practices and medicines
- General Management (cleaning living area and feed containers, halter breaking, training, etc...)

Daily—Things done every day
<i>Example: fed animal, gave fresh water</i>
Weekly—Things done once a week
<i>Example: cleaned feed and water containers</i>
Monthly—Things done once a month
<i>Example: new bedding</i>
Yearly—Things done one time or occasionally throughout the year
<i>Example: disinfected cages</i>

Animal Inventory Record

Use one chart for all project animals at the beginning of the project year. Add pages if necessary. Birds may be grouped. Home breed animals should be valued at market price - what it can be purchased or sold for.

Animal ID (Leg Band, tattoo, ear tag)	Description (breed, color, marking, etc.)	Date of Birth /Hatch	Sex	Ownership Information	Purchase Price	
				<input type="checkbox"/> Raised <input type="checkbox"/> Purchased _____ (Purchase date)		
				<input type="checkbox"/> Raised <input type="checkbox"/> Purchased _____ (Purchase date)		
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				<input type="checkbox"/> Raised <input type="checkbox"/> Purchased _____ (Purchase date)		
				<input type="checkbox"/> Raised <input type="checkbox"/> Purchased _____ (Purchase date)		

*

Equipment and Supply Inventory

At the beginning of the 4-H year take an inventory of what equipment and supplies are on hand. Add new equipment or supplies you purchase to the list. Estimate a cost value for any shared equipment. (Ex. 1 set of nail clippers shared between 3 members $\$21.00/3 = \$7.00/\text{each}$).

Amount & Kind	Already Owned or Purchased	Purchase Price
Example: poultry pen	Already Owned	
1 feed bowl	Purchased	\$3.00
	TOTAL	

Health and Veterinary Record and Expenses

(Vaccines, Blood Testing, Routine Checks, etc.)

Date(s) Treated	Reason For Treatment/Visit	Treatment	Number of Animals Treated	Withdrawal Period		Cost
				Days	Date Completed	
Total Health and Veterinary Cost						

Animal and Meat Sales

Date	Number Sold (Animals or Pounds)	Type Sold (Live Animal, Meat)	Value
Total Value of Meat Sales			

Financial Summary

Expenses

Item #	Expense	Amount
1	Animals	
2	Feed	
3	Equipment	
4	Health Care	
	Total	

Total Income _____

Minus: Total Expenses _____

Net Profit/Loss _____